

# CREDIT APPLICATION

PHONE:  
925.297.0103

**PLEASE FAX BOTH PAGES  
OF THIS FORM TO:  
925-297-0109**

FAX:  
925.297.0109

EMAIL:  
accounting@allegrocp.com



Tenacious  
Good  
Service

MAILING | DESIGN | PRINTING | COPYING

NAME OF BUSINESS \_\_\_\_\_ PHONE \_\_\_\_\_  
BILLING ADDRESS \_\_\_\_\_ FAX \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Sole Proprietorship \_\_\_\_\_  
Partnership \_\_\_\_\_  
Corporation \_\_\_\_\_  
What is the major product or service offered? \_\_\_\_\_

How long in business? Years \_\_\_\_\_ Months \_\_\_\_\_ If nonprofit:  
Tax Exempt #: \_\_\_\_\_  
How long at this address? Years \_\_\_\_\_ Months \_\_\_\_\_

Are you registered with Dun & Bradstreet? \_\_\_\_\_ Rating: \_\_\_\_\_

How much business (in dollars/month) do you expect to do with Allegro Copy + Print? \_\_\_\_\_

### References

1) Bank Name \_\_\_\_\_ Branch Location \_\_\_\_\_ Phone \_\_\_\_\_

How long dealing with this bank? Years \_\_\_\_\_ Months \_\_\_\_\_ Checking Account # \_\_\_\_\_

2) Credit Card \_\_\_\_\_ Cardholder name \_\_\_\_\_ Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

MC \_\_\_\_\_

AMEX \_\_\_\_\_

VISA \_\_\_\_\_

### 3) Trade References:

a) Previous printer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

b) Previous printer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

c) Previous printer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

### Officers/Partners: (Please list home addresses and phone numbers of two key officers)

1) Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

1) Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

1) Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

If credit is granted (I)(we) promise to pay bills when rendered. (I)(we) understand all invoices are payable within thirty (30) days of date of invoice and that a service charge of 1-1/2% per month will be added to (my)(our) past due account. In the event payment is not made and (my)(our) account is referred to a collection agency, (I)(we) will pay all costs of collection. If legal action is required (I)(we) will pay reasonable attorney's fees resulting from such action. (I)(we) authorize the above listed Bank(s) and trade references to release to Allegro Copy + Print any credit or financial information that Allegro Copy + Print may request and further agree, if Allegro Copy + Print grants credit, to comply with the above terms of credit.

The following people are authorized to sign for charges:

\_\_\_\_\_  
Name (print) Title  
\_\_\_\_\_  
Name (print) Title  
\_\_\_\_\_  
Name (print) Title

**INDIVIDUAL OR JOINT  
PERSONAL GUARANTY**

Date \_\_\_\_\_ 19 \_\_\_\_\_

I, (we), \_\_\_\_\_, residing at \_\_\_\_\_,  
for and in consideration of your extending credit at my request to \_\_\_\_\_  
\_\_\_\_\_ (hereinafter referred to as the  
(Name of Company)

"Company"), of which I (we) are \_\_\_\_\_, hereby personally guarantee to  
(Title)  
you the payment at \_\_\_\_\_ in the State of

\_\_\_\_\_ of any obligation of the Company and  
I (we) hereby agree to bind myself to pay you on demand any sum which may become  
due to you by the Company whenever the Company shall fail to pay the same. It is  
understood that this guaranty shall be a continuing and irrevocable guaranty and  
indemnity for such indebtedness of the Company. I (we) do hereby waive notice of  
default, non-payment and notice thereof and consent to any modification or renewal of  
the credit agreement hereby guaranteed.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Witness: \_\_\_\_\_

Address \_\_\_\_\_